

# BAPTISM REGISTRATION FORM

**Please Note: Parents must be registered at St. Clare before the Baptism**



Baptism Date: \_\_\_\_\_ Time: \_\_\_\_\_

Place: **St. Clare Church, Roseville, CA 916-772-4717**

The information recorded on this form is needed to record the baptism in the parish record book and to create the Baptismal Certificate.

**\*\* PLEASE PRINT LEGIBLY AND USE LEGAL NAMES AS WRITTEN ON BIRTH CERTIFICATE \*\***

*Child's Name as it appears on the Birth Certificate:*

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(first) (middle) (last)

Child's Gender: Male ( ) Female ( )

Address: \_\_\_\_\_  
(street) (city) (state) (zip)

Phone: \_\_\_\_\_ - \_\_\_\_\_ Email Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_  
(city) (state)

Mother's Legal Name:  
\_\_\_\_\_  
(first) (middle) (maiden) (last)

Mother's Religion: \_\_\_\_\_

Father's Legal Name:  
\_\_\_\_\_  
(first) (middle) (last)

Father's Religion: \_\_\_\_\_

Marriage Date: \_\_\_\_\_ Church Name: \_\_\_\_\_ City/State: \_\_\_\_\_  
Other Venue: \_\_\_\_\_ City/State: \_\_\_\_\_

At least one godparent must be a confirmed, practicing Catholic 16 years or older. The other can be from a Christian denomination formally recognized by the Catholic Church.

Godfather (legal name): \_\_\_\_\_ Religion: \_\_\_\_\_  
(first) (last) Fully Initiated Catholic Yes  No

Godmother (legal name): \_\_\_\_\_ Religion: \_\_\_\_\_  
(first) (last) Fully Initiated Catholic Yes  No

## BAPTISM GUIDELINES

- Baptisms are performed at St. Clare for current members of our parish or those who have permission from their home parish pastor.
- These guidelines apply to children who are infants to under 7 years of age. For children 7 years of age through 5th grades, please contact Agnes Soria at 772-4717, ext. 113. For children 6th through 12th grades, please contact Tim Rumery at 772-4717, ext. 118.
- Baptisms are performed once a month on a Saturday. There will usually be a small group of children to be baptized at the same time as your child. We try to make the Baptism Rite as personal as possible.
- Your family must be registered at St. Clare to have your child baptized. You can obtain the Parish Registration and the ***Baptism Registration*** forms in the Parish Office during the week, in the narthex of the church as you enter for weekend masses or you can also register online using the link on the Baptism ministry page under the Sacraments Tab. We can also mail or fax the forms to you.
- If you do not use the online link, please complete the form and return it to the Parish Office or fax it to 916-772-4152. The Baptism Coordinator **will email** you to confirm the date and time.
- There is a mandatory Baptism Preparation Class for parents and at least one of the godparents. They have to attend prior to the day of Baptism. The class lasts about a couple of hours. It is offered at St. Clare once a month on a Saturday afternoon. Pre-registration is required in order to attend the class.
- At least 1 parent and 1 godparent must be a practicing Catholic. At least 1 godparent must be baptized, confirmed, receiving the Eucharist and over the age of 16. And at least 1 godparent must either 1) attend a Baptism Preparation Class, at St. Clare or any other parish, or 2) provide a letter of “Good Standing” from their home parish pastor.
- **SPONSORS**
  - **Can. 872** Insofar as possible, a person to be baptized is to be given a sponsor who assists an adult in Christian initiation or together with the parents presents an infant for baptism. A sponsor also helps the baptized person to lead a Christian life in keeping with baptism and to fulfill faithfully the obligations inherent in it.
  - **Can. 873** There is to be only one male sponsor or one female sponsor or one of each.
  - **Can. 874 §1.** To be permitted to take on the function of sponsor a person must:
    - 1/ be designated by the one to be baptized, by the parents or the person who takes their place, or in their absence by the pastor or minister and have the aptitude and intention of fulfilling this function;
    - 2/ have completed the sixteenth year of age, unless the diocesan bishop has established another age, or the pastor or minister has granted an exception for a just cause;
    - 3/ be a Catholic who has been confirmed and has already received the most holy sacrament of the Eucharist and who leads a life of faith in keeping with the function to be taken on;
    - 4/ not be bound by any canonical penalty legitimately imposed or declared;
    - 5/ not be the father or mother of the one to be baptized.
- **§2.** A baptized person who belongs to a non-Catholic ecclesial community is not to participate except together with a Catholic sponsor and then only as a witness of the baptism

- **In summary, to serve as a godparent, the person has to be a fully initiated Catholic i.e. baptized, confirmed and having received the Eucharist. A baptized Catholic, not fully initiated, or a baptized person from a Christian community will be listed as witness. A child needs to have at least one fully initiated sponsor.**
- If you are still discerning who to ask to be godparents, they do not need to be listed at the time of submitting your registration.
- If a godparent cannot attend the baptism, a proxy may stand in for them.
- A donation that supports our Church, usually \$50, can be given at the time of the Baptism or Prep Class, or brought to the Parish Office. Please make sure the envelope and/or check is clearly marked "Baptism Donation."
- **For questions or additional information, please call Agnes Soria, Baptism coordinator, in the Parish Office at 772-4717 ext.113, or e-mail Agnes at [agness@stclareroseville.org](mailto:agness@stclareroseville.org).**

*- Updated April 6, 2018*